

COTTENHAM PARISH COUNCIL
 Cottenham Parish Council Ordinary Parish Meeting
 To be held in the Parish Office 2 Ebenezer House, Rooks Street, Cottenham
 On Tuesday 6th December 2011 at 7.15pm
 The Agenda for the meeting is below
 The Public and Press are invited to attend

Lawrence Green Council Safety Advisor and Emergency Planning Officer – Emergency Planning - Presentation

- 378. Any Questions from the Public or Press – Standing Orders to be suspended**
- 379. Standing orders to be re-instated - Chairman’s Introduction and Apologies (to include any updates if required)**
- 380. Declarations of Interest**
- 381. Minutes of Ordinary Parish Meeting 1st November 2011, Planning 3rd November 2011, Planning 17th November 2011 and Planning 1st December 2011**
- 382. Reports**
 - SCDC **(5mins)**
 - CCC **(5mins)**

383. Finance

Income and Payments for Dec 2011 Agenda

Income:

Church & Causeway Charity Donation from Church & Causeway	2000.00	2000.00
CUSSC Rent Oct-Dec11 & VH Rental March	1875.00	1875.00
Lawson Electricity on green	15.06	15.06
Ladybirds Oil & water usage	198.58	198.58
SCDC Refund of planning fee – war memorial	82.50	82.50
Ladybirds Rent Dec 11 – Feb 12	1554.95	1554.95
Total	£5,726.09	£5,726.09

Expenses

<i>Expenses</i>	<i>Item</i>	<i>Net</i>	<i>Gross</i>
David Mudd	Telephone expenses	36.85	36.85
Fiona Gooch	Parish laptop, Microsoft Office & Sage	724.96	869.95
Royal British Legion	Donation towards poppy wreath	35.00	35.00
Tri Star	Toilet Tissue	108.64	130.37
Wildlife Trust	Ditch clearance –TenisonManor	150.00	150.00
Team Flitwick	1000 ltr Heating Oil for Rec	615.00	645.75
Eon	Electricity bill for the Green	33.85	35.54
Curve Design	Website maintenance Nov 11	50.00	60.00
Viking	stationery and stamps	106.72	128.06
BC Group Trust	Crowlands Manor Nov 11	339.60	407.52
Ben Burgess	Filters for rec vehicles	12.36	14.83
Cambridge Water	Water bill Rec ground	498.21	498.21

Cambridge Water	Water bill Allotments/bowls club & rec	200.63	200.63
Archer & Archer	Legal advice re current office lease	220.00	264.00
Andrew King	Expenses Oct 2011	204.20	204.20
Andrew King	Expenses Nov 2011	95.40	95.40
Julie Groves	Salary Dec 2011	933.57	933.57
Fiona Gooch	Salary Dec 2011	736.98	736.98
Andrew King	Salary Dec 2011	1543.36	1543.36
HMRC	Tax Dec 2011	932.05	932.05
Total		£7,577.38	£7,577.38

384. **Finance** – Resolution to set up payment for water and electric usage by Direct Debit **(2mins)**
385. **Church and Causeway** – Resolution to transfer received funds of £2000 to the Parish Church of All Saints Cottenham **(1min)**
386. **Diamond Jubilee 2012** – Resolution to commemorate this event, working party to be formed to discuss. **(5mins)**
387. **Local Minor Highway Improvements** – Resolution to apply for funding (cut off date 30th December 2011) **(5mins)**
388. **John Lawson’s Circus** – Resolution to allow use of the green 27th – 30th September 2012 **(2mins)**
389. **Northstowe Parish Forum 16th November 2011** - Feedback **(5mins)**
390. **A14 Modelling Workshop 30th November 2011** – Feedback **(5mins)**
391. **M2** – Feedback from recent meeting **(2mins)**
392. **Parish Council’s Heavy Commercial Vehicle Strategy Meeting 29th November 2011 7pm-9pm at Swavesey Village College** – Feedback **(2mins)**
393. **Brenda Gautrey Way Ditch** – Update **(5mins)**
394. **Veolia Water – Draft Drought Management Plan** – Information only
395. **Letter received from Mrs Eade and Mrs Robson Platt** – Thanking the Parish Council for allowing the crocus planting in commemoration of Tim Eade. – Information only
396. **Letter received in regard to recent noise nuisance** – Concerns have been raised in regard to a recent ‘Field Fest’ held near Short Drove – Information only
397. **Matters for Consideration at the next Meeting**
398. **Dates of next meeting** – Planning Meeting 15th December 2011, Finance Full Council Meeting 3rd January 2012, Planning Meeting 5th January 2012 and Ordinary Parish Council Meeting 10th January 2012.
399. **Close of Meeting**

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30th November 2011